

MYAS Online Roster Instructions

- 1) If you are maintaining the same roster as your spring/summer team, simply print your “official roster” form and include that form with your Team Entry form and payment when registering for fall league.
- 2) For all other coaches, if you have previously used a login for the MYAS website use that account. If you do not remember your login information, click on the blue Login button on our homepage and use the “Forgot Password” feature in the MYAS Portal. If you are new to the MYAS Portal system then you may create a new account and team, then complete your roster.
- 3) To find the location of our online rosters, you first go to www.myas.org and find the blue Login button on the top right side of our homepage. At that point you will be prompted for your username and password. Find your current team you are using for fall league, or if this is a new team create a new team account.
- 4) Clicking on your team name will bring you to the roster inputting page. All required fields have a red star by them. When inputting birth date, first click on the year displayed (top middle) and page back to the birth year of the player/coach. Then select the month, then day of the players/coaches birth. All coaches that will be on the bench must be on the team roster. Teams are allowed a Head Coach, two Assistant Coaches and a Designated Scorekeeper in the dugout/bench area.
- 5) **After you have completed your team roster, click the green “Roster Print” to produce an official team roster and send that in with your team enrollment form along with payment to the MYAS office.**

Note: Do NOT use Internet Explorer for your browser in the MYAS Portal. Updated browsers such as Google Chrome, Firefox, Safari and others must be used to have the best experience.